



*Pride of the Ojibwe
13394 W Trepania Road
Hayward • Wisconsin • 54843
Phone (715) 634-8934 • Fax (715) 634-4797 • HR Fax (715) 699-1209*

Job Title: Educational Assistant
Reports to: School Director
Terms of Employment: 1.0 FTE School Year
Compensation: DOQ
Application Deadline: Open until filled

Akii-gikinoo'amaading is seeking an individual who is passionate about learning, students, and innovative teaching that will help students reach their full potential within our school and community through meaningful, equitable, and targeted educational experiences that affirms and values their unique cultural identities. Akii-gikinoo'amaading is a 6-12th grade project-based learning (PBL) school that will engage youth in indigenous science learning experiences that motivate them to be engaged global citizens through critical thinking and analysis of environmental issues and to explore STEM careers that meet future workforce needs for managing tribal resources.

Position Duties:

- Take a leadership role in coordinating school adventures and projects
- Work collaboratively within the teaching team
- Assist students with research and questioning skills during independent project time
- Work with students to reinforce math concepts
- Support and supervise students as they work and learn outdoors
- Supervise students as they independently and collaboratively learn through projects
- Supervise students as they independently and collaboratively learn through projects
- Supervise students on overnight learning experiences
- Support the goals and mission of the Akii-gikinoo'amaading

Qualifications:

- High school diploma
- Clear background check
- Strong leadership skills
- Strong communication and public relations skills
- Strong computer skills
- Knowledge of safe working practices
- Able to lift 50 lbs
- Willing to bike, hike, paddle, or ski in all weather conditions
- Enjoys being outdoors in all weather conditions

APPLICATION PROCEDURE:

Submit completed **LCO Employment Application including Release and Authorization Form** (available on request or on the Tribe's website) along with a **cover letter, resume**, and at least **3 letters of reference**. Certificate of Good Standing in each jurisdiction where licensed and any other supportive documents. Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment.

MAIL, FAX, OR EMAIL ALL INFORMATION TO:

Lac Courte Oreilles Tribal Government

ATTN: Human Resource Department

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Hayward, WI 54843

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HR Fax (715) 699-1209

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Preference will extend to Tribal Members, second to Non-Tribal Members with dependents who are Tribal Members, third to other American Indians, and forth to Non-Native Americans who meet the minimum qualifications of the position. This is in accordance with P.L. 93-638 and Federal Regulations on "INDIAN PREFERENCE"