LAC COURTE OREILLES
COMMUNITY HEALTH CENTER
13380 W Trepania Road ● Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position:	Mental Health Therapists
Location:	Lac Courte Oreilles Community Health Center
Salary Range:	Negotiable
Hours:	Monday – Friday 8:00am - 4:30pm
Posting Date:	November 6, 2019
Closing Date:	Open until filled

Description of Position:

The Mental Health Therapist/Social Worker provides intake, assessment, therapy, case management, follow-up, and community services to eligible community members of the reservation. The therapist works as part of the integrated mental health and AODA certified clinics team. The clinics are part of the total medical services programs of the Health Center. The therapist works in accordance with the State of Wisconsin program and professional license standards and Indian Health Service standards in providing all services. This position will require some hours in our local Branch Offices. The Mental Health Therapist/ Social Worker will also incorporate the Medical Home Model Approach for all patients care.

Qualifications:

- Licensed LPC, APSW, or LICSW to deliver Mental Health Therapy is required. Dual Certification in Mental Health and AODA is preferred, or qualified treatment trainee according to DHS 35.
- Knowledge and sensitivity to Native American mental health issues and ability to develop a culturally affirming practice.
- Ability with consultation and supervision to provide mental health services to a broad range and spectrum of client issues.
- Ability to be a contributing member of an integrated AODA/Mental Health and Health Care team. Knowledge and experience with dual diagnosed clients and family/community systems of care very helpful.
- Equine Assisted Psychotherapy Certification Preferred.
- Excellent Communications skills.
- Preferred experience in working with an electronic medical record.

- Mantoux TB test current.
- Completed Hepatitis B series.
- Ability to make treatment plans and carry them out.
- Possess strong oral presentation skills.
- Must be able to pass a background check.
- Valid WI Driver's License.
- Valid Vehicle Insurance.
- Must be able to pass pre-employment and random drug testing.
- Ability to maintain confidentiality practice in accordance with DHS 92 and 51 and observe all requirements of the Federal Privacy Act and HIPAA regulations.
- Must meet all state of WI DHS 35 requirements regarding completion of paperwork and documentation.

Major Duties and Responsibilities:

1. Provide mental health intakes, assessments, treatment, consultation, crisis management, case management services to clients.
2. Monitor, evaluate, and record client progress with respect to treatment goals.
3. Collaborate with counselors, physicians, or nurses to plan or coordinate treatment, drawing on social work experience and patient needs.
4. Counsel or aid family members to assist them in understanding, dealing with, or supporting the patient.
5. Perform crisis interventions with clients.
6. Appropriately and accurately produce and maintain client information necessary for third party billing and program quality assurance.
7. Pre-authorizing for billing purposes for reimbursement.
8. Provide information and referral services for clients.
9. Attend staffing and participate in clinical and administrative supervision.
10. Must be available to provide on-call services.
11. Provide team and individual consultation to other service providers and to the community.
12. Participate in Health Center accreditation teams and quality improvement process teams as assigned.
13. Attend required Health Center meetings and functions as assigned and/or scheduled.
14. Compute all record keeping tasks including meeting MA requirements for all progress notes, treatment plans, review treatment plans, discharge summaries, etc.
15. Submit monthly report as requested by the Behavioral Health Administrator.
16. Responsible for reporting Adverse Incidents.
17. Participate on the Incident Command Team as assigned by Management.
18. Any other duties assigned by the Behavioral Health Administrator.

Supervision and Guidance:

The Mental Health Therapist will work under the direct supervision of the Behavioral Health Administrator with oversight by the Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest
Resume
Credentials
Proof of any stated Qualifications
Three (3) letters (current within past 3 months) of recommendation
Academic transcripts

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
13380W Trepania Road
Hayward, Wisconsin 54843
(715) 638-5132
(715) 634-6107 FAX
sklecan@lcohc.com

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.